

**Village of Indian Head Park  
201 Acacia Drive  
Indian Head Park, IL 60525**

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**MEETING MINUTES  
BOARD OF TRUSTEES**

*“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken.”*

**Thursday, March 12, 2009**

**7:30 P.M.**

**★ CALL TO ORDER - MAYOR RICHARD ANDREWS**

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, March 12, 2009, at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Village Clerk Joseph Consolo called the roll as follows:

**★ ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK**

**PRESENT (AND CONSTITUTING A QUORUM):**

Mayor Richard Andrews  
Trustee Debbie Anselmo  
Trustee Brian T. Bailey  
Trustee Anne Bermier  
Trustee Carol Coleman  
Trustee Norman L. Schnauffer  
Trustee Matthew P. Walsh II

**ALSO PRESENT:**

Frank Alonzo, Chief of Police/Administration  
Steve Busa, Treasurer  
Joseph V. Consolo, Village Clerk  
Richard Ramello, Counsel, Storino, Ramello & Durkin  
Dave Vandervelde, Christopher Burke Engineering

**NOT PRESENT:**

Edward Santen, Water/Public Works Superintendent

**★ PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Richard Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *“I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all”*.

## ◆ MAYOR'S REPORT

Mayor Andrews reported that Saturday, March 28, 2009 from 8:30 p.m. to 9:30 p.m. earth hour will be taking place. He noted that City of Chicago Mayor Richard Daley announced that Chicago will participate in Earth Hour 2009 on March 28, 2009 from 8:30 p.m. to 9:30 p.m. On this date, households, organizations and businesses across Illinois will turn off their lights to raise awareness about energy efficiency and the need for long-term substantial action to bring awareness to energy and global climate change. Mayor Andrews stated that any community business organization or individual who is interested in participating or to obtain further information may visit the following Website: [www.earthhourus.org/chicago](http://www.earthhourus.org/chicago).

Mayor Andrews noted that the earth hour event began in the year 2007 in Sydney when 2 million people switched off their lights. In 2008 there were 50 million people worldwide who turned their lights off during earth hour. He noted that in 2008 Commonwealth Edison reported a seven percent (7%) reduction in electricity energy used in its northern Illinois ComEd territory. Mayor Andrews further stated the energy savings has an equivalent of reducing 1.3 million pounds of carbon dioxide emissions which would be similar to taking a million cars off the road for one hour, taking (2) 400 megawatt coal plants off line for an hour, a savings of 72,000 gallons of gasoline or the planting of approximately 158 acres of trees.

Mayor Andrews reported that he and Trustee Bermier met with an Indian Head Park resident who is a professional musician that goes by the name "Yahoudi the Great". He noted that the resident read in the Smoke Signals about the Easter Egg Hunt and he offered to volunteer his time to provide a magic show for the children following the Easter Egg Hunt at Blackhawk Park on Saturday, April 11<sup>th</sup>.

Mayor Andrews noted that P.A.C.E. bus system will be receiving 33 million dollars in Federal funding as part of the economic stimulus program. Mayor Andrews stated that the funds P.A.C.E. will receive will be spent on shovel ready projects that includes the purchase of replacement vehicles (152 paratransit vehicles), 44 vans, 58 fixed route buses, maintenance vehicles and other types of equipment. He noted that the Village of Indian Head Park is also in the process of looking for funds that may also be available to Indian Head Park as part of the Federal stimulus funding program. Mayor Andrews stated on March 4<sup>th</sup> and March 5<sup>th</sup> a West Central Municipal Conference (W.C.M.C.) Legislative drive down to Springfield was held. He noted that he, Trustee Bermier and Trustee Coleman attended on the Village's behalf. Mayor Andrews stated that he and Trustees Bermier and Coleman had the pleasure of meeting State Representative Jim Durkin, State Senator Christine Radogno and House Minority Leader Tom Cross. He noted that the purpose of the legislative meeting was to talk to our legislators about what is happening at the local level and the need for State funding to continue to be sent to local communities.

Mayor Andrews pointed out that there have been ten recessions since post World War II with an average length in duration of ten months. He noted that each of the last two recessions lasted eight months. The recessions of 1973 and 1981 each lasted sixteen months. Mayor Andrews noted that the shortest recession on record was six months in 1980 and the longest recession was forty-three months that started in 1929, also known as the depression. Mayor Andrews stated that the current economic down turn has already been longer than the last two recessions and the current trend is more in line with the 1973 and 1981 recessions. He noted that the meeting in Springfield was not encouraging and there is a substantial deficit at the State level that could affect revenues that are received at the local level. Mayor Andrews stated that it was conveyed to State representatives not to limit funds that come to communities like Indian Head Park that is not a home rule community. Mayor Andrews further stated that the State has more flexibility to create more revenue by raising income taxes, more gasoline taxes and other types of taxes.

Mayor Andrews noted that the Board will consider several items this evening including: (1) the approval of a resolution to participate in a State purchasing program to acquire rock salt with several other communities. He noted that in terms in cost for rock salt this year the increase in the price of salt was 500% over the cost from the previous year; (2) water and sewer rates; (3) an amendment to the budget; and (4) prioritization of public works capital improvement projects as part of the economic stimulus program funding. Mayor Andrews further noted that the Village's amended budget will show that the financial picture for the current fiscal year has fallen into the red just as the budgets in other surrounding communities have experienced the same economic issues as well as the State and county.

Mayor Andrews stated that many items impacted the budget including: (1) the unforeseen litigation and costs due to the zoning issue that came before the Board this past summer; (2) extraordinary expenses and costs stemming from the negotiation of the first ever collective bargaining agreement with the union that now represents the full-time police officers of Indian Head Park; (3) the tremendous increase in the cost of road salt coupled with the brutal early winter that resulted in the need to purchase additional salt in January at 150 dollars a ton instead of 30 or 40 dollars a ton in previous years. Mayor Andrews stated that the financial picture has resulted in the cancellation or postponing of several projects due to other unforeseen expenses. Mayor Andrews noted that no road project was scheduled in this fiscal year, the resurfacing of the Municipal parking lot was canceled, structural improvements were made at the Heritage Center. However, painting of the building will be deferred to a later date. Mayor Andrews commented that bids for resurfacing of the Municipal parking lot came in almost \$10,000 higher than anticipated. Therefore, the project was canceled. Mayor Andrews stated that the Village will be celebrating its 50<sup>th</sup> Anniversary this year on August 8, 2009 and the Village will celebrate that date while still being cost conscious.

He noted that planning of the budget for the next fiscal year is in the process and the Board will be looking at areas where costs and expenses can be saved. Mayor Andrews pointed out that the current and past Village Boards to date have not asked for a property tax increase over the past ten year period. He noted that additional sources of revenue will be explored by the Board and that the Village needs to continue to pay its bills.

◆ **CONSENT AGENDA**

***Approval of Arbor Day Proclamation***

***Approval of a Resolution Authorizing the Issuance of a Joint Requisition for the Purchase of Rock Salt for the Village of Indian Head Park.  
(Resolution #R3-09-1)***

Trustee Walsh moved, seconded by Trustee Bermier, to approve the consent agenda as presented. Carried by unanimous roll call vote. (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

**APPROVAL OF BOARD MEETING MINUTES**

***Minutes of the Regular Board Meeting - February 12, 2009***

After review of Board meeting minutes, Trustee Coleman moved, seconded by Trustee Bailey, to approve the February 12, 2009 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

**APPROVAL OF FINANCIAL REPORT - TREASURER BUSA**

***Financial Report for the month ending February 28, 2009***

Treasurer Busa presented the financial report for the month ending February 28, 2009. For the month of February, he noted: (1) total revenues were \$249,177.62; (2) expenditures were \$330,889.31 and; (3) total fund balances in all accounts at the end of February were \$254,720.15. Treasurer Busa stated that a portion of the real estate tax revenue was received and the bulk of the revenue will be received sometime in March. Trustee Schnaufer moved, seconded by Trustee Anselmo, to approve the financial report for the month ending February 28, 2009, as presented by Treasurer Busa. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

**QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE - INDIAN HEAD PARK RESIDENTS REGARDING AGENDA ITEMS ONLY**

None

**AGENDA ITEMS (DISCUSSION AND A POSSIBLE VOTE MAY TAKE PLACE REGARDING ITEMS LISTED ON THE AGENDA)**

**(1) Approval of an Ordinance Amending Title 13 entitled “Public Services” of the Indian Head Park Municipal Code - Water/Sewer Rates (Ordinance #09-3)**

Mayor Andrews stated as previously announced in late 2007, the Village was notified by the City of Countryside that due to increases passed along from the City of Chicago subsequent water rate increases would be passed on to Indian Head Park each year for the next three years by about fifteen-percent (15%). He noted that the Village of Indian Head Park has budgeted for water consumption based on 115 million gallons of water per year and historically, the Village on average has used about 108 million gallons of water per year. Mayor Andrews stated that the Village has been budgeting for more water than actually used. He added that the cost of the water and sewer service is based on dollars per 1,000 gallons of water plus operating expenses that have to be covered to provide a pure potable water supply to the community.

Mayor Andrews stated that the City of Countryside tracks the amount of water that is delivered to Indian Head Park. However, there are also operating expenses to maintain water and sewer infrastructure as well as water that is used to flush the system periodically that is added to the cost. Those costs need to be recouped based on charges for water and sewer. Mayor Andrews stated that for reference purposes if the cost for water was \$1.00 per 1,000 gallons of water with an operating expense of \$100.00 and only 1,000 gallons of water was sold, the charge would have to be \$101.00. Mayor Andrews stated that there are approximately \$400,000 in water/sewer operating expenses and in the coming budget year water/sewer expenses will be based on 108 million gallons of water. He noted that by reducing the number of gallons of water from 115 million gallons to 108 million gallons the cost of water and sewer operating revenue will need to be increased to cover the costs.

Mayor Andrews stated water and sewer rates will be increased as announced previously to cover the fifteen-percent (15%) increase passed along from Countryside to Indian Head Park in January of this year. He noted that the increase to Indian Head Park residents will be approximately eleven percent (11%), the new water rate will be \$6.55 per 1,000 gallons of water, the sewer rate will be .60 cents per 1,000 gallons of water, service deposit fees (increased from \$100 to \$250 for newly established water accounts) as well as late fees (5% penalty increase to a 10% penalty) and shut-off fees as set forth in the ordinance presented to the Board. Mayor Andrews stated that the City of Countryside will pass along another increase to Indian Head Park in January, 2010. Mayor Andrews thanked the Board members for a team effort in evaluating the water and sewer rates.

Trustee Coleman moved, seconded by Trustee Bermier, to approve an ordinance amending *Title 13* of the Municipal Code entitled “Public Services” regarding water and sewer rates. Carried by unanimous roll call vote (6/0/0). **Ordinance #09-3.**

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

## **(2) Approval of an Amendment to the 2008/2009 Budget**

Mayor Andrews stated that a memorandum was distributed to the Board from Finance Director Dave Brink regarding various amendments to the 2008/2009 budget. The following significant changes were noted by Dave Brink to amend the budget to account for these items in the upcoming annual audit: (1) the expense “Heritage Center Improvements” was reduced to \$25,000 from \$40,000. The roof work was completed but the window replacement and exterior painting was deferred; (2) the “Legal Services” expense was increased to \$112,000 from \$86,000 due to costs associated with the zoning litigation. The insurance deductible expense was increased to \$32,500 from \$7,500 due to the \$25,000 deductible associated with the zoning litigation; (3) the “Insurance Premium” expense was increased to \$61,500 from \$45,000; (4) the annual Intergovernmental Risk Management Agency (I.R.M.A.) premium expense was increased to \$20,000 from \$15,000; (5) the salt expense was increased from \$20,000 to \$75,000 as a result of an early winter season and the price increase to purchase salt; (6) the ‘Road Maintenance Contractual Expense’ was decreased from \$62,000 to \$4,000. Due to budget increases in other areas, the Municipal parking lot resurfacing was not completed; (7) a revenue line item was added due to the new agreement with Cricket Communications (Denali/Spectrum) for a cellular tower co-location agreement. This resulted in an additional \$7,200 in revenue for the current fiscal year; (8) the transfer from reserve and transfer to the Corporate Fund was reduced to \$20,000 from \$40,000. These funds were to be used for the improvements to the Heritage Center.

Mayor Andrews stated that the previously balanced budget for fiscal year 2008/2009 resulted in a budget surplus of \$305.00. However, the amended budget for the current fiscal year reflects a budget deficit of \$62,595. Mayor Andrews entertained a motion to amend the budget for 2008/2009 consistent with the report and recommendations from Finance Director Dave Brink. Trustee Schnaufer moved, seconded by Trustee Anselmo, to amend the budget for fiscal year 2008/2009, as presented. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

## **(3) Prioritization of Capital Improvement Projects Pursuant to the American Recovery and Reinvestment Act**

Mayor Andrews stated that the Board has been cost conscious about trying to preserve the cash flow. He noted that the total outstanding debt obligations is about 1.4 million dollars.

Mayor Andrews stated that based on Equalized Assessed Valuation (E.A.V.) the Village is authorized and could have about 13 million or 14 million dollars in debt. He noted that the Village's debt obligation is at about 10% of the allowed amount and the Village is making its payments. Mayor Andrews stated that because the Village is a non-home rule community, the Village is limited in obtaining revenue without going to a referendum to ask residents to vote on the matter. He also noted that there are limitations on items to be placed on a referendum as well as a lag time when elections occur to place a question on the ballot for voter approval. Mayor Andrews stated that the Federal stimulus money would help provide funding to Indian Head Park to complete some long term capital improvement projects. He noted that when any opportunity that has come up asking Indian Head Park to provide a list of shovel ready projects it has been provided to local legislative representatives.

Mayor Andrews pointed out that resurfacing of Blackhawk Trail from Plainfield Road to Wolf Road is eligible according to the Federal funding parameters and stimulus funds can be used to complete this project. He noted that the Blackhawk Trail and Cochise Drive watermain projects may also be eligible to be completed with Federal stimulus funds.

Dave Vandervelde, from Christopher Burke Engineering, stated that a report was provided to the Board as requested by Frank Alonzo detailing potential projects that may qualify for funding under the Federal stimulus program. Dave Vandervelde reported that Christopher Burke Engineering has worked with many municipalities including Indian Head Park to establish a list of viable projects that could receive possible funding under the American Recovery and Reinvestment Act (ARRA). Dave Vandervelde stated that the first project includes the resurfacing of Blackhawk Trail from Plainfield Road to Wolf Road. He pointed out that approximately 25 to 30 years ago, the Department of Transportation created the Federal aid system that was established within urbanized areas to classify local roads, collector streets and arterial streets in each area at that time. Dave Vandervelde pointed out that Blackhawk Trail is the only street in the Village that is owned by the Village of Indian Head Park, the road is classified as a collector street and the road was entered into the Federal aid urban system at that time.

Dave Vandervelde stated that stimulus funding for roadway improvements will be administered by the West Central Municipal Conference (W.C.M.C.) utilizing their current funding guidelines. These guidelines limit projects to work on the existing Federal system and Blackhawk Trail is the only Village street that qualifies for this funding. Dave Vandervelde further stated that Blackhawk Trail is not ranked as the street in poorest condition within the Village. However, it does need rehabilitation in the near future and potential funding is available through the American Recovery Reinvestment Act at this time. Dave Vandervelde stated that the total estimated cost to complete the Blackhawk Trail work is \$28,000 for design engineering (100% of Village funds), \$350,000 for road construction (available Federal stimulus funds) and approximately \$28,000 for construction engineering. Dave Vandervelde noted the following:

(1) projects are limited to milling the existing surface, minimal patching and resurfacing. This allows work to be completed in 2009 while following Federal implementation guidelines; (2) the West Central Municipal Conference (W.C.M.C.) expects local agencies to pay for design engineering “out of pocket” with no Federal reimbursement; (3) there are also more local municipal projects than can be funded with the 100% Federal stimulus funding. He noted that if the W.C.M.C. gets 5 million dollars in projects, all participants may be able to complete their projects at no cost. However, if there are 5 million dollars in projects and less Federal stimulus funds to be distributed based on the number of participants, a portion of those projects might only be completed; (4) once a project list is compiled and sent to the W.C.M.C. they will be evaluated to establish implementation guidelines; (5) all projects are 100% eligible for funding and any funds received by a local municipality must be spent by next spring. He noted that Federal projects must go through the Illinois Department of Transportation, then through the Federal Highway Administration with each agency reviewing and approving the project based on the scope of work; (6) the process is lengthy and the deadline to submit projects under the American Recovery and Reinvestment Act funding through the West Central Municipal Conference is March 6, 2009 for consideration by the Conference on March 13, 2009.

Mayor Andrews stated that at some point road maintenance would be needed on Blackhawk Trail and he asked Dave Vandervelde the condition of that roadway. Dave Vandervelde stated that Blackhawk Trail has sustained some winter roadway damage, the surface is in need of patching and most of the streets in town are in very good shape. He noted that maintenance on some of the streets in town may not be needed for another five years. Mayor Andrews asked if the estimated \$350,000 for road construction for Blackhawk Trail as well as construction engineering of \$28,000 would be 100% Federal funding eligible. Dave Vandervelde responded, yes. However, the design engineering estimated amount of \$28,000 would need to be 100% funded by Indian Head Park. Trustee Coleman asked if Motor Fuel Tax Improvement funds can be used to pay for the design engineering amount of \$28,000. Dave Vandervelde responded, yes. Trustee Coleman inquired if the projects for Indian Head Park are approved for 100% funding by the West Central Municipal Conference, does the Illinois Department of Transportation need to approve the project. Dave Vandervelde stated that the West Central Municipal Conference will receive the Federal funds to distribute those funds according to the rules set forth and other agencies cannot turn the projects down. However, funding will be capped for a set dollar amount that is set forth in an agreement.

Trustee Coleman inquired when the funds would be received for Village projects, how the project will be implemented and if the project needs to be completed by next spring. Dave Vandervelde stated that the Illinois Department of Transportation (I.D.O.T.) will administer the program because there are federal funds involved and I.D.O.T. will pay all the contractors based on the approved spending guidelines.

Dave Vandervelde stated that once the design engineering is completed, that will be the last bill on the project.



Trustee Coleman stated that the total engineering on the project is estimated at about fourteen percent (14%) of the project. She asked if that is the usual amount of engineering for this type of project. Dave Vandervelde stated that typically for a routine road maintenance program funded by Motor Fuel Tax funds, the engineering is usually about eleven percent (11%) of a project. However, due to the federal involvement and the necessary follow-up and administrative time on these types of projects engineering is slightly more. Trustee Coleman inquired if engineering costs are based on the percentage of a project or an hourly rate. Dave Vandervelde stated that engineering costs are based on the difficulty of a project and with federal projects there is more planning and follow-up administratively at this level to complete a project within certain guidelines. Trustee Coleman asked if the construction engineering expense part of the project covers the overseeing of the project as the work is being completed. Dave Vandervelde stated federal funded projects require more documentation on the job every day in the field to record what is happening as the work is being completed even if it is simple milling of the pavement.

Trustee Coleman asked about the timeframe of the work to be completed once the funds are approved for the project. Dave Vandervelde stated that the project could be done this year and September is the earliest the work could be completed, if everything else falls in line for the project at all levels. Trustee Coleman asked if all of the federal funds are not used, does the money go back to the W.C.M.C. to distribute to another project. Dave Vandervelde stated that all of the federal funds received must be used for the project. Trustee Coleman asked if there is drainage work that needs to be done as part of the Blackhawk Trail road project can federal funds be used for those purposes. Dave Vandervelde stated that certain curb and gutter work can be done. However, drainage ditch work can be very costly and there are not enough funds available for that scope of work. Trustee Coleman asked how the Village would go about adding other Village streets on the Federal aid system list to receive potential future funding for roads. Dave Vandervelde stated that other roads can be added to the Federal aid system. He noted that the only other street in Indian Head Park that might qualify to add to the Federal aid list is possibly Acacia Drive that could be interpreted as a collector street in the Village. A request would need to be sent to the proper agencies for consideration. Trustee Coleman inquired if there is an expense to submit a request for streets to be designated on the federal aid system. Dave Vandervelde stated that a traffic count would be needed, a letter would need to be submitted to the appropriate agencies with the request and if more than a surface mill and overlay is planned the streets should be brought up to standards including review of stop signs on those streets. Dave Vandervelde stated that road maintenance projects are reviewed differently than road reconstruction projects.

Trustee Bailey stated that 5 million dollars in federal funding may not cover all projects based on the fact that some communities have more streets and more projects than Indian Head Park and there are many towns in the West Central Municipal Conference. He asked how the federal funds will be allocated to each project and if distribution would be on a percentage basis.

Frank Alonzo stated that the Village at any time can withdraw its request for federal funding under the American Recovery and Reinvestment Act before signing any official documents. Dave Vandervelde stated, for example, the Village of Oak Lawn is a fairly large community. However, Oak Lawn only owns less than 2 miles of federal aid system roadway that is eligible for federal funding and the rest of the streets are owned by the county, state and the Illinois Department of Transportation. Dave Vandervelde stated that if a town researched the federal aid roadway system years ago to determine streets on the system in their towns, they would have an advantage. Trustee Coleman stated that if the West Central Municipal Conference has received a list of multiple projects from various communities, there is a chance that some funds from the West Central Municipal Conference will be available to Indian Head Park. Mayor Andrews entertained a motion to authorize and direct a designee of the Board to proceed with requesting federal funding for the resurfacing of Blackhawk Trail. Trustee Bermier moved, seconded by Trustee Coleman, to authorize and direct Mayor Andrews or his designee to proceed with requesting federal funding to resurface Blackhawk Trail under the American Recovery and Reinvestment Act. Carried by unanimous voice vote (6/0/0).

Mayor Andrews stated that here is an opportunity to complete a capital improvement project through federal funding that might be available with a minimal cost to the Village and there is always an option to withdraw the request if the Board decides not to proceed. Mayor Andrews stated that the second part of the American Recovery and Reinvestment Act project includes the replacing of 4,400 linear feet of watermain on Blackhawk Trail and 2,250 linear feet of watermain on Cochise Drive including new hydrants. Mayor Andrews stated that the cost of the watermain project on Blackhawk Trail includes \$60,000 for design engineering, \$800,000 for construction and \$60,000 for construction engineering. The cost of the Cochise Drive scope of work includes \$37,000 for design engineering, \$500,000 for construction and \$40,000 for construction engineering.

Dave Vandervelde stated that the Illinois Environmental Protection Agency (I.E.P.A.) has also received funds from the American Recovery and Reinvestment Act to enhance its ability to fund local projects. He noted that the I.E.P.A. will loan local agencies 50% of the American Recovery and Reinvestment Act funds and 50% of I.E.P.A. funds for improvements. The loan would be over a twenty (20) year period of time at 0% interest with 50% of that loan being forgiven upon implementation of the project. He noted possibly all or a portion of the remaining loan could be forgiven in the future. Dave Vandervelde stated that the I.E.P.A. portion of the loan will be for a period of 20 years at 2.5% interest. He noted that a pre-application for a stimulus project must be submitted to the I.E.P.A. prior to March 31, 2009 explaining the proposed project and after that paperwork a facilities plan, contract plan and permit application needs to be submitted for review by the I.E.P.A. Dave Vandervelde stated that if the Village decides to submit paperwork to request a loan, there is no guarantee that the project will qualify or be funded. He added that there are costs involved to prepare a facilities plan that would include data about the water delivery system, metering, rates, how those fees are charged and how the loan would be paid back.

Dave Vandervelde stated that a facilities plan could cost as much as \$13,000 but some of the work could be done in-house with the help of Superintendent Ed Santen and Finance Director Dave Brink. Mayor Andrews asked Dave Vandervelde the approximate age of the watermain on Blackhawk Trail and Cochise Drive. Dave Vandervelde stated that he is not aware of the age of the watermain. However, he pointed out that there have been several watermain breaks on Blackhawk Trail and Cochise Drive over the past several years. Dave Vandervelde stated that the Blackhawk Trail watermain crosses the road at least two times from one end to the other according to the Village atlases. He added that the watermain could be done first before the road project.

Frank Alonzo stated that the total up front Village cost of the watermain project would be approximately \$75,000 that cannot be recouped. Trustee Coleman inquired if the Village has a facilities plan or a similar plan that could be used for this part of the program and recalled that possibly the previous engineer designed a plan. Dave Vandervelde stated that if the Village obtained a loan previously for infrastructure improvements a facilities plan may have been developed at that time and it may only need to be updated.

Mayor Andrews stated that the watermain project has more risk and is more expensive by having to front approximately \$75,000 towards a project that may not happen. He noted that given the economic conditions and being prudent with Village funds, it is not advisable to pursue this part of the project at this time. Trustee Walsh inquired about the condition of the watermain on Blackhawk and Cochise Drive. He asked if the Village would have to fix those watermain in the next five years or if they would last another ten years. Frank Alonzo stated that there have been watermain breaks on Blackhawk Trail and they have been repaired as needed. Dave Vandervelde stated that generally the average life of a watermain is about 100 years. Mayor Andrews stated that while researching the history of the Village, it was noted that the Village was incorporated in August of 1959 and the earliest the watermain may have been installed was 1951. Dave Vandervelde stated that the I.E.P.A. requires a pre-application to be submitted for projects by April 1, 2009 and there is no obligation to submit a form for Village projects. He added that he could submit the application on the Village's behalf.

Mayor Andrews thanked Dave Vandervelde for the presentation about the capital improvement projects discussed this evening. Dave Vandervelde stated that if 100% funding is available for the road project he would expedite the necessary paperwork to keep the project moving forward.

## **QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE**

Al Krisciunas, a member of the Acacia Board and resident of Indian Head Park, stated that in 1955 he built a single family home on Blackhawk Trail and the water system was in place already. He noted that in the early 1950's the water distribution system was being installed throughout the Village.

Mayor Andrews stated that the Board has conducted a Meet the Candidates Night prior to an election previously and he asked the Board members who are running for Village Trustee if a candidates night should be held prior to the upcoming election. Mayor Andrews and the Board discussed candidates night and decided not to host a candidates night this year.

## **EXECUTIVE SESSION**

Trustee Anselmo moved, seconded by Trustee Bermier, to adjourn to executive session pursuant to Section 2 (c) (21) of the Open Meetings Act to review closed session meeting minutes as required by Section 2.06 of the Open Meetings Act and 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline or performance of specific employees. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

## **RETURN TO THE REGULAR BOARD MEETING**

Trustee Schnaufer moved, seconded by Trustee Anselmo, to return to the regular Board meeting. Carried by unanimous voice vote (6/0/0). A motion was made by Trustee Coleman, seconded by Trustee Walsh, to retain all executive session meeting minutes. Carried by unanimous voice vote. (6/0/0).

## **ADJOURNMENT**

There being no further business to discuss, Trustee Coleman moved, seconded by Trustee Bermier, to adjourn the regular Board meeting at 9:35 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully Submitted,  
Kathy Leach, Deputy Clerk/Recording Secretary